(TO BE PRINTED ON CLIENT’S LETTER HEAD)

Dated :

To

M/s Rhein Cargo Movers Pvt Ltd.

311-313, Imperial Tower, C-Block,

Naraina Vihar, New Delhi-110028.

SUB. : **AUTHORIZATION LETTER FOR ACCESS OF RCM WEB BASED BUSINESS APPLICATION**

Dear Sir,

I/We hereby authorize My/Our representative whose detail is given below to access My/Our all information’s/data/documents available online on RCM Web Based Business Application Software.

**Client Name :**

**Client Address :**

**Name of the Authorized Person to Access online application :**

**Designation of the Authorized Person :**

**Mobile No. of the Authorized Person to Get Release SMS :**

**Email ID of the Authorized Person to Receive DSR :**

I/We hereby understand the importance of our information’s, data , documents and the risk involved in usage of RCM's Online Web Based Business Application and hence take full responsibility and assure you to maintain the confidentiality of My/Our User ID & Password provided by you and changed by Me/Us from time to time. I/We also inform you in writting from time to time in case of alteration in User ID as first time provided by you in future.

I/We hereby certify that I/We will not held responsible to Rhein Cargo Movers Pvt. Ltd. or its staff in any manner for any kind of misuse, theft, damage or loss of data, information’s or documents, as the User ID & Passwords are unique as per My/Our understanding given by you.

You are requested to register the above detail on our behalf for the subject and provide us the User ID and First time Password as early as possible.

Thanking you in anticipation,

For

Authorized Signatory with Company Seal

(MUST BE SIGNED BY AN AUTHORIZED PERSON as per KYC form VIZ. DIRECTOR/PARTNER/PROP./POWER OF ATTORNEY HOLDER ONLY)